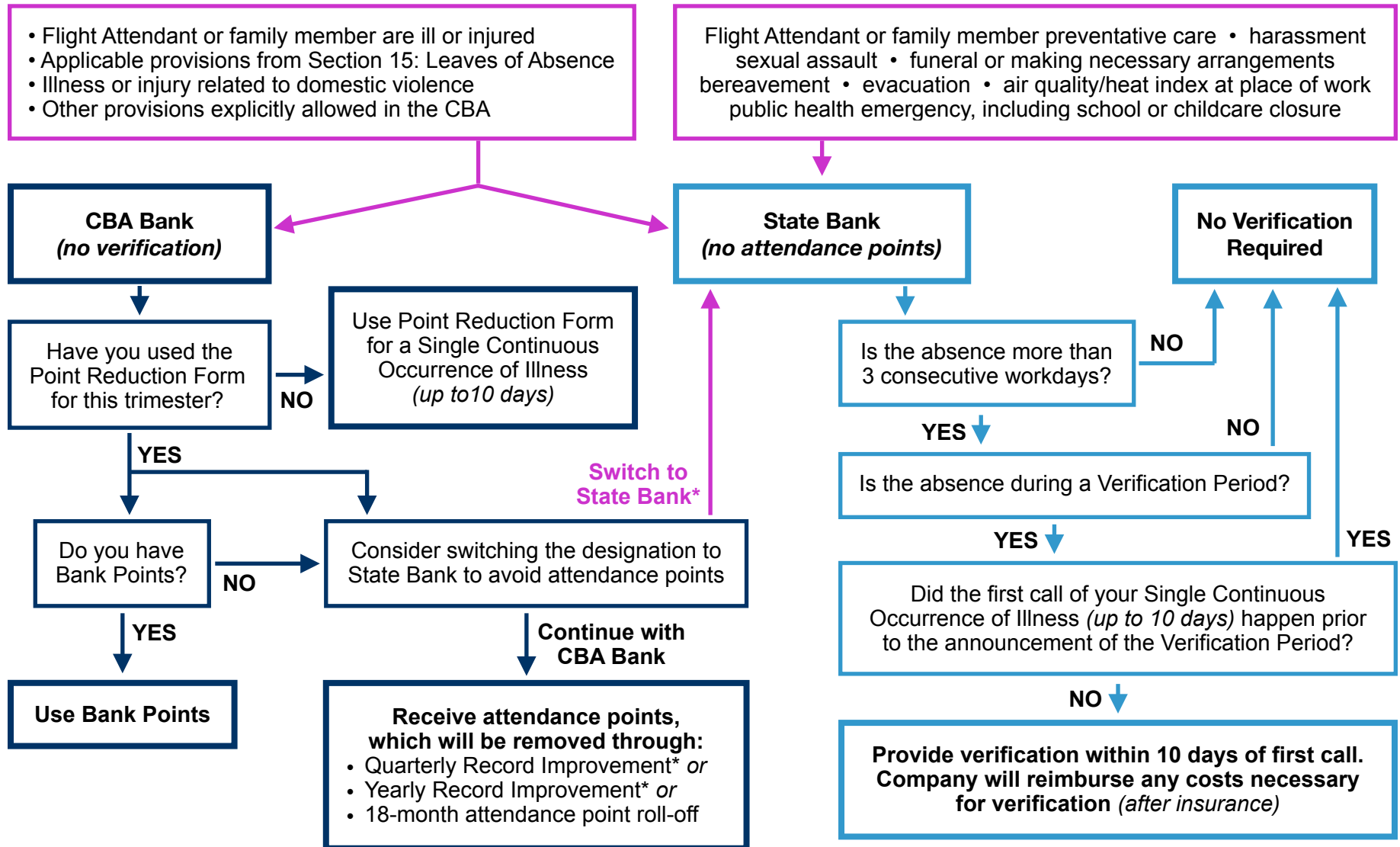


# Using Sick Leave

July 22, 2024

This flow chart outlines the different ways to use State Bank and CBA Bank sick leave.

Refer to Sick Leave Tutorial, Section 16: Sick Leave/On the Job Injury, and Section 32: Attendance Policy for additional information.



\*if applicable

**\*Switching banks must be done prior to the end of next worked sequence**

*If desired, switch the designation to CBA Bank\* (record improvement and point reduction possible, no verification)*